



# St. Joseph School

Learning through Faith, Service, and Community

## APPLICATION and ENROLLMENT CHECKLIST

### Steps for applying to St. Joseph Catholic School for the 2021-2022 school year:

1. Go to the link (English)  
<https://secure.infosnap.com/family/Login?ReturnUrl=http%3A%2F%2Fsecure.infosnap.com%2Ffamily%2Fdirectaction&AutoLogOut=False> on the left side of the home page of our website at [www.stjosephinole.com](http://www.stjosephinole.com). Complete all of the information requested in the application.
2. Please pay the \$45 Application and Assessment fee.
3. Contact the office and sign up for a testing date.
4. Principal will contact you once your child has been assessed with the outcome and formal acceptance.

Once a student has been accepted, you will receive an email from [lwinter@csdo.org](mailto:lwinter@csdo.org) inviting you to complete registration. The following additional documentation is required and can be uploaded:

#### 1. Completing Registration:

- Completed and signed Required Enrollment forms including financial commitment and payment plan via Curacubby Tuition Management System
- \$125 payment to secure registration in your child's prospective class. The balance will be paid for in March 2021.

#### 2. Health Documents:

- a. Physical Examination (NEW students and ALL PS – 1st Grade students)
- b. Immunization Record (NEW students --all students must have record on file)
- c. Proof of negative TB test result (NEW students--all students must have results on file)
- d. Proof of TDAP booster shot (7<sup>th</sup> and 8<sup>th</sup> grades)

#### 3. Financial Housekeeping: All payments transactions are made through Curacubby

- Register for your payment plan on Curacubby. *Along with multiple payment plan options, your payments are processed securely. Payment date choices with automatic payments that can be made from a checking or savings account or with your credit card. You will enjoy 24/7 online access from any device, payment reminders check payment history.*
- If applying for Financial Aid, please complete FACTS, F.A.C.E. and/or BASIC fund application.

#### 4. Other documents:

- Most recent report card from current school of attendance (Grades 1-8)
- Release of Student Information completed and signed (Grades 1-8)